

YMCA CANADA CAREERS/CARRIERES

FOR INFORMATION OR SUBMISSIONS BY E-MAIL, CONTACT: services@ymca.ca

October 9, 2012

Aquatics Supervisor

YMCA of Central East Ontario – Balsillie Family Branch

Peterborough, Ontario

Wage Range: Commensurate with Experience

Start Date: Immediate

Situation:

The Balsillie Family Branch in Peterborough seeks a seasoned and dynamic YMCA professional to provide leadership and management to the branches aquatic programs in this five year old facility. This state of the art 62,000 square foot facility houses a full HFR centre, as well as, childcare. The membership is currently at 7,500 members with a budget of 4.5 million dollars. The Balsillie Branch is one of three major facilities of the YMCA of Central East Ontario which serves Belleville, Peterborough, the City of Quinte West and the surrounding communities in Hastings County, Prince Edward County and Peterborough County.

Nature & Scope:

Reporting to the General Manager, this senior full-time position is responsible for the delivery, development and management of the branches aquatic programs. These programs must meet high standards of service and model SAM 2.0 standards in a values based environment.

Responsibilities:

- Ensure sound management of aquatic programs and services
- Responsible for the implementation of aquatic programs that stimulate membership growth and retention
- Recruit, hire, train, manage and evaluate aquatic staff and volunteers
 - Create and manage annual budget for program areas
 - Delivery of leadership courses and instructional classes
 - Direct leadership in coaching, mentoring and support of the Aquatic staff team
 - Ensure all staff adhere to the Aquatic Policies and Procedures
 - Ensure SAM 2.0 standards / Best Practices are met

Qualifications:

- University/College education in related field
- Minimum 3 years of frontline aquatic program and management experience
- A proven track record of staff and volunteer supervision
- Program and budget management experience
- Demonstrated competence in program management and development
- YMCA Swim Instructor/ WSI
- Current National Lifeguard Service certification, current YMCA Canada Swim Instructors certification, current Lifesaving Society Advanced Instructor certification
- First Aid, CPR Level C and AED certifications
- Well developed interpersonal and Relationship building skills

- Lifesaving Instructor preferred
- Red Cross and Lifesaving Society Instructor trainer and First Aid Instructor Certifications an asset
- Satisfactory Criminal Reference Check

Competencies

Commitment to the Vision and Values: Demonstrates and promotes a personal understanding of and appreciation for the mission, vision and values of the YMCA.

Coaching and Development: Commits to assisting participants, volunteers, staff and self in continuous learning and self-development.

Quality Focus: Ensures that YMCA programs and services are superior.

Results Oriented: The ability to lead, manage and achieve identified goals.

Leadership: Ability to develop and direct performance of others to achieve desired results.

Communication: Ability to speak, write, listen, and secure information in a variety of settings.

Teamwork: Ability to work effectively with others to achieve optimal collective results.

Commitment to Health and Safety: Acknowledges and understands how to manage and educate others of risk and harm reduction.

Interested applicants should submit a letter of application and resume on line by October 19, 2012 marked confidential to:

**Kelly Wilson
General Manager
YMCA of Central East Ontario – Balsillie Family Branch
E-Mail: kelly_wilson@ymca.ca
Phone: 705-748-9642 ext 258
Fax: 705-741-3719**

All applicants are advised that all offers of employment are contingent upon the successful completion of a police records check. Only those applicants invited for an interview will be contacted.